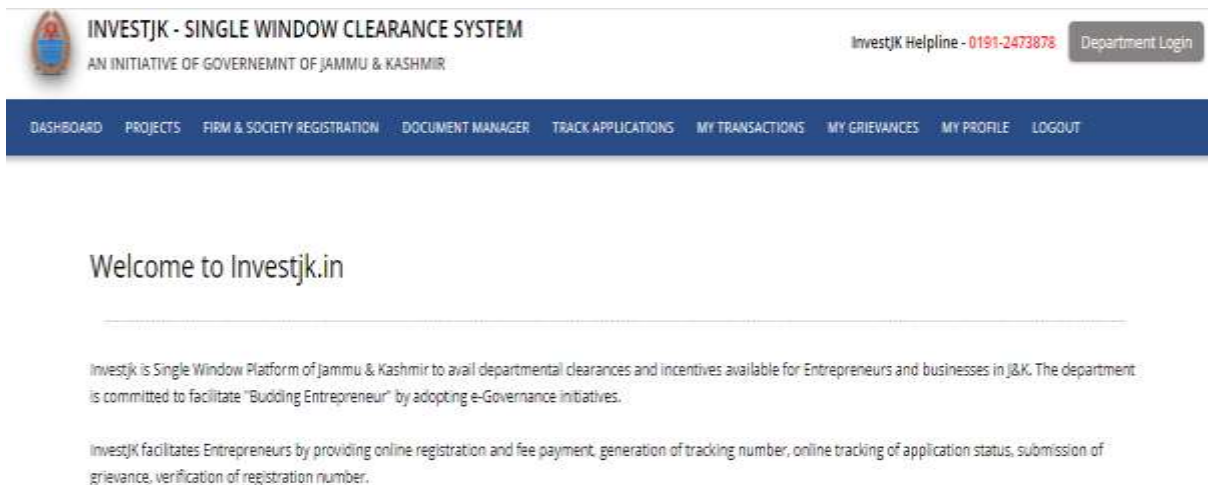


USER MANUAL FOR LAND AVAILABILITY APPLICATION FORM

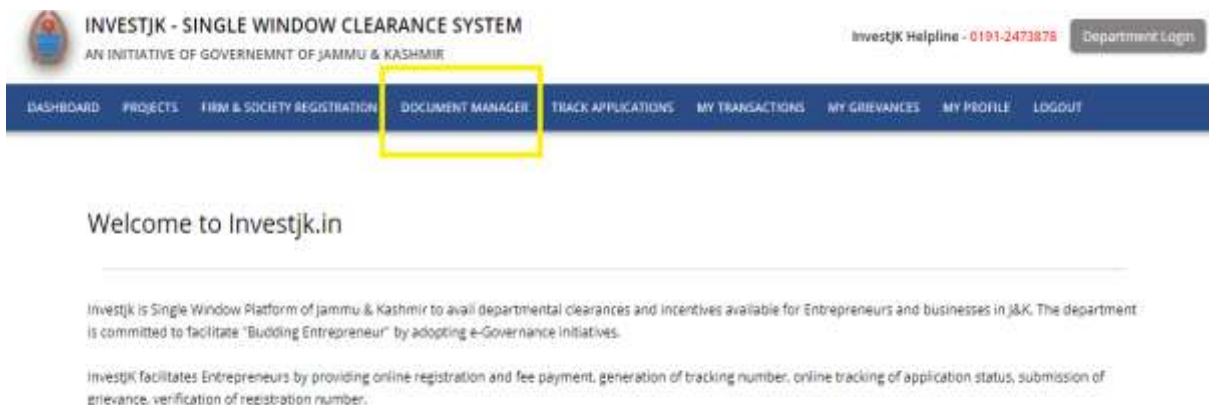
- 1) Register / Login on <https://www.investjk.in/>



- 2) After logging in, the below page will be displayed:



- 3) Navigate to Document Manager



4) Upload PAN card and Detailed Project Report

INVESTJK - SINGLE WINDOW CLEARANCE SYSTEM
AN INITIATIVE OF GOVERNMENT OF JAMMU & KASHMIR

InvestJK Helpline - 0191-2473878 Department Login

DASHBOARD PROJECTS FIRM & SOCIETY REGISTRATION DOCUMENT MANAGER TRACK APPLICATIONS MY TRANSACTIONS MY GRIEVANCES MY PROFILE LOGOUT

Dashboard / Documents

Document Manager

S.No.	Document Name	Action
1	Sample Document	Download

[Add New Document](#)

5) Navigate to Projects and create Project

INVESTJK - SINGLE WINDOW CLEARANCE SYSTEM
AN INITIATIVE OF GOVERNMENT OF JAMMU & KASHMIR

InvestJK Helpline - 0191-2473878 Department Login

DASHBOARD **PROJECTS** FIRM & SOCIETY REGISTRATION DOCUMENT MANAGER TRACK APPLICATIONS MY TRANSACTIONS MY GRIEVANCES MY PROFILE LOGOUT

Dashboard / Projects / Add Project

Create New Project

Project Name
Test Portal **Proposed unit**

Project Description
Testing Portal
Description of the unit

Whether Land is available for the Project
 Yes No

[Submit](#)

6) Click on Land Availability Application Form and submit the application-

DASHBOARD PROJECTS FIRM & SOCIETY REGISTRATION DOCUMENT MANAGER TRACK APPLICATIONS MY TRANSACTIONS MY GRIEVANCES MY PROFILE LOGOUT

Dashboard / Projects

Projects [Create New Project](#)

S.No1.	Project Name	Project Description	Land Status	CAF Status	Action
2	Test	Test	No	Not Submitted	Land Availability Application Cancel Job Construction

7) The instructions and necessary information for submitting the land availability form is given on the page:

Dashboard / Projects / Land Availability Application / Instructions

1
Business Detail

2
Review Details

3
Fee Payment

4
Confirmation

Land Allotment Application Instructions

1. The Application Fees is as per below criteria. Application Fees can be paid only using payment options like Net Banking, Credit Card, Debit Card, etc.
 Up to 1 Acre (8 Kanals) - Rs.10,000
 Above 1 Acre (8 Kanals) to 5 Acre (40 Kanals) - Rs.25,000
 Above 5 Acres (40 Kanals) - Rs.50,000

2. Following files are required to be submitted during the application process. Kindly upload these files (in PDF file format) in Document Manager before proceeding ahead. [Click here](#) to upload required files before beginning the Form Filling Process.

- Scanned copy of PAN Card
- Scanned Copy of DPR (Detailed Project Report)

[Continue](#)

8) Click on continue, fill the form, and submit the fee.

INVESTJK - SINGLE WINDOW CLEARANCE SYSTEM
 AN INITIATIVE OF GOVERNMENT OF JAMMU & KASHMIR

InvestJK Helpline - 0191-2473078 [Department Login](#)

Dashboard / Projects / Firm & Society Registration / Document Manager / Track Applications / My Transactions / My Grievances / My Profile / Logout

Dashboard / Projects / Land Availability Application / Form

1
Business Detail

2
Review Details

3
Fee Payment

4
Confirmation

Business Detail

1. Name of Unit*

2. Address*

3. Industrial Estate * [For Land Bank click here](#)

9) An application tracking id is generated under the Land Availability Application Status:

S.No.	Project Name	Project Description	Land Status	CAF Status	Action
1	test project	test	No	Not Submitted	Land Availability Application Status Cancel Log Cancel/Cancel

Payment Details

Application Tracking ID: [REDACTED]
Payment Transaction No: [REDACTED]
Payment Amount: Rs. [REDACTED]
Transaction Date: 06-05-2021 19:54:02
Transaction Mode: DEBIT_CARD
Application Status: Pending
Payment Status: Success

This completes the Land Availability Application submission.